

Dependent Eligibility Survey (Validation)

Based on Article 50 of the Ordinance for Enforcement of the Health Insurance Act, we are conducting this survey to review eligibility of dependents.

Please confirm the details of the record, attach the documents listed as required for submission and send them back using the envelope provided.

This survey is intended to confirm that your household members listed as dependents continue to meet the eligibility criteria.

If a person who is no longer eligible is kept on the list of dependents, it would negatively affect many aspects of the payment system including insurance benefits and contributions.

We, therefore, would like to request your cooperation in filling out the Dependent Eligibility Survey form.

Be sure to submit the Dependent Survey Form and other required documents. Failure to do so will result in cancellation of the health insurance card of the relevant dependent.

(Article 50, Paragraph 7 of the Ordinance for Enforcement of the Health Insurance Act)

Thank you for your understanding and continued cooperation.

Subject to the survey:

Dependents aged 20 or over (as of April 1, 2020)

Note that this survey excludes those certified as dependents on or after April 2, 2020.

Documents for submission:

- Health Insurance Dependent Eligibility Survey Form (健康保険被扶養者確認調書)
- Certificate documents (income verification, remittance to dependent verification, etc.)

Deadline for submission:

Friday, October 30, 2020

Enclosed:

- Dependent Survey Form
- Return envelope

Contact information:

TEL0800-800-3587(Weekdays from 9:00 to 5:00)

Japanese Only

1. Flow of Dependent Eligibility Survey

- ① Please confirm that your household members listed as dependents continue to meet the eligibility criteria.
- ② Please check the details and answer the questions on the Dependent Eligibility Form.
- ③ Please get the proof of income (所得証明書) and proof of residence document (住民票) from the city office.

*To make the process go more smoothly please take these instructions to the ward office.

発行願①「所得証明書」

For the proof of income

GE健康保険組合
(公印省略)

市区町村役場
「所得証明書」の交付窓口担当者様

「所得証明書」の交付のお願い

健康保険組合の被扶養者資格確認調査における収入証明を使用目的として直近1年分の「所得証明書」の交付を申請いたします。

「所得証明書」には、必ず収入金額の記載をよろしくお願いいたします。

また、証明の対象者が『無収入』である場合には、『所得金額欄に記載省略欄のない¥0表記のある』証明書の交付をお願いいたします。

発行願②世帯全員の「住民票」

For the proof of residence

GE健康保険組合
(公印省略)

市区町村役場
「住民票」の交付窓口担当者様

「住民票」の交付のお願い

健康保険組合の被扶養者資格確認調査における被保険者との同別居の証明を使用目的として世帯全員の「住民票」の交付を申請いたします。

「住民票」は、続柄や筆頭者を省略することなく必ず世帯全員を表記した個人番号(マイナンバー)の記載のないもので交付をお願いいたします。

④ Frequently asked questions

We apologize that "Frequently asked questions" are only in Japanese.

Please contact GE Health Insurance Association office by email.

- ⑤ Please submit the Dependent Eligibility Form and necessary documents in the return envelope.
- ⑥ You must take specific steps if a dependent is no longer eligible as a dependent, for reasons such as employment, living apart from the insured person.

2. Example entry



Please answer the following questions about dependent and check the corresponding items.

Health Insurance Dependent Eligibility Survey Form

「調書」は調査対象者1人に対し1枚封入しています。

要提出

書類に不備等があった場合、連絡することがあるため、日中の連絡先を必ず記入。

印字項目に訂正がある場合は赤字で記入

同別居について該当項目に☒

Insured Person

職業等について現在の状況に☒

【健康保険被扶養者確認調書】

■被保険者欄の連絡先・被扶養者欄の職業等(複数チェック可)および居住状況(複数選択可)項目が複数ある場合は、複数記入してください。

Dependent

Occupation

(1) Part time job (2) Full time worker (3) Self-employed (4) Pensioner (5) Not employed (6) Student (7) Other

Live with insured person or separately

(1) Live together (2) Insured person lives away from their family for work. (3) In nursing home (4) Another household (5) He/She does not live in Japan

連絡事項等ある場合は、記入。

以下、必須書類をご用意のうえ、Q1～Q4の質問すべてにお答えください。
回答(該当項目に☒チェック)により必要書類をご用意いただき、記入欄の該当項目を記入してください。

Put a check mark if you have both documents

Proof of Income

Proof of Residence

Income in 2019

Yes (はい)
No (いいえ)

Q1 Is the dependent part time/full time worker?

Yes → Submit the payslip (from July to September) if he/she works.

the average income for three months

Q2 Does he/she have pension income?

Yes → Submit the notification of pension payments (年金振込通知)

(1) Old-age pension
(2) Survivor's pension
(3) Disability pension
(4) Other

Q3 Does he/she have any other income?

Yes → Submit the documents of proof.

(1) Operating income
(2) Income from real estate
(3) Agricultural income
(4) Miscellaneous income
(5) Other

Q4 Does he/she live with insured person?

No → provide proof of remittance to dependent.

該当する項目に☒し、必要書類をすべて提出

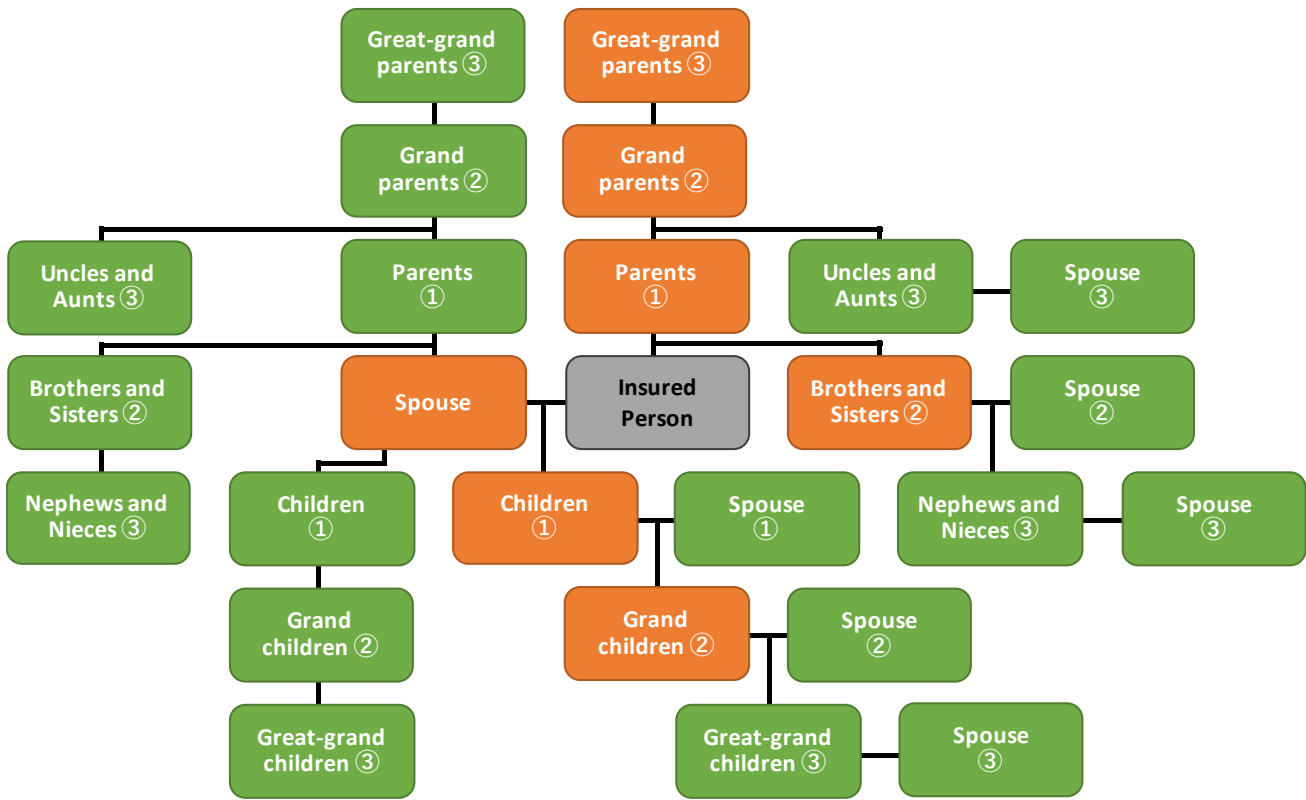
該当する項目に☒および記入

3. Criteria for Certification of Dependents

Extent of Family Relationship

Only family members who are relatives up to the third degree of the insured person and are supported by the insured person financially are certified as dependents.

Dependent eligibility varies depending on whether the family member lives with the insured person.



- ☐ It's not necessary to live with the insured person.
- ☒ It's necessary to live with the insured person.

- ① Relation in the first degree
- ② Relation in the second degree
- ③ Relation in the third degree

Income Criteria

Both of the following two conditions need to be met for dependent family eligibility.

1. Income

Dependents' Age	Annual Income	Monthly Income	Daily Income
Less than 60	Less than 1.3 million yen	Less than 108,334 yen	Less than 3,612 yen
60 and over	Less than 1.8 million yen	Less than 150,000 yen	Less than 5,000 yen
Disability Pension Program	Less than 1.8 million yen	Less than 150,000 yen	Less than 5,000 yen

2. Belong to the same household or separated

If the family member lives with the insured person*	The annual income of the dependent is less than half of the income of the insured person.
If the family member lives apart from the insured person	<ul style="list-style-type: none">① The amount provided by the insured person to the dependent is no more than half of his/her annual income.② The money transfer to the dependent is done every month on a regular basis.③ Official papers to prove the transfer are necessary, preferably bank transfer records or any other means that would prove the money is transferred to sustain the dependent's livelihood. Cash receipts not accepted.

* This refers to living in the same household and on the same household budgets as the insured person. The cases involving separate certificates of residence (separate heads of household) are regarded to constitute living separately in principle, since the household budgets in question are separate.

Rationale Underlying the Domestic Residency Requirement

From April 2020, residency in Japan has been added as a requirement for certification of health insurance dependents. In principle, starting April 1, 2020, those who do not have home addresses in Japan cannot be certified as dependents (excluding ①~⑤).

[Exceptions to the domestic residency requirement]

- ① Students studying abroad
- ② Family members accompanying an insured person who has accepted assignments abroad.
- ③ Traveling abroad temporarily for sightseeing, recreation, volunteer activities, or other reasons unrelated to employment
- ④ Those who enter a family relationship with an insured person who has accepted an assignment abroad.
- ⑤ In addition to those described in ①-④ above, the dependent is based in Japan with a solid purpose to the stay or to travel abroad, and in consideration will be given to each exception case.